

MINUTES OF MEETING
21st October 2013

Present: Paul Chapman - PC (Chair), Bryan Dedman - BD, Riana Welman - RW, and Caroline Darvell - CD and Trevor Boyland - TB

Apologies: Geof Care - GC

Action Required

The meeting was opened with prayer.

1. Update and actions from previous meetings

- Nick Tavener has been approached to do some research on funding possibilities and has responded to GC. **GC to report back to team on his return.**
- PC agreed to add his statement to the official Statement of Needs (SoN) – this will be referred to as Supplementary Information. **PC asked that the team check the document and provide feedback.**
- July Church meeting minutes – TB to put these onto the BBC website.
- Church visits to Ilford & Leyton
- Church visits to Billericay/Leigh
- September Church member's meeting – recording to be transcribed
- SoN to be amended in response to member's meeting/comments. This should be done in conjunction with the completion of the transcript.
- CD & PC to meet and discuss consultation strategy
- Community engagement audit – RW to compile list of current services/activities across Brentwood
- PC to contact Leadership regarding a redevelopment feedback/prayer meeting with them. **PC arranged a meeting with the Leadership for Monday, 18 November 2013 at 8pm at the Church. The first half of the meeting will be spent on discussing the redevelopment and the second half will be spent praying together. We need to decide what input we are going to give for the first half of the meeting.**

GC to report back to the team

All

TB

CD - Ongoing

GC - Ongoing

RW – Ongoing

All – Ongoing

CD/PC - ongoing

RW - Ongoing

Action Complete

2. Consultation Process

PC and CD met on the 7th October to discuss a strategy for consulting with the Leaders, users and potential users of the Church. This is very much a 'work in progress' but some specialist teams/areas have been suggested as a starting point. Both PC and CD circulated some draft ideas to the team and asked for team member's feedback. Some initial comments were exchanged, but they

All – Ongoing

were asked to take the documents away to have a look in their own time and come back with ideas/comments.

Action Required

CD – has agreed to start to compile an ‘Open’ questionnaire to use as a consultation tool. This will give consistency to what is asked, but will be used flexibly as a guide according to the group/individual surveyed.

GC to respond on behalf of the team after this has been discussed at Leadership level. PC spoke to John Prothero about suggesting this be discussed among the Leadership

3. Feedback from Church Member

An email was circulated to the team prior to GC going away. This was received from a member of the Church who had thoughtfully given some strong viewpoints and concerns on the re-development process and who required some clarification on some points. Although some brief comments were exchanged by the team regarding the email, it was decided that it was appropriate that this should first go to the Leadership for discussion. GC has already contacted the person concerned to acknowledge receipt of comments and it was agreed that a response should be made on the return of GC.

The general consensus of the team was to first ensure that we are jointly agreed as to the vision and spiritual direction of the Church, this should be followed by practical actions.

**CD – to compile report
RW – to send photos to CD for insertion in the report**

4. Church Visit to Chertsey:

BD, CD and RW visited Peter Prothero’s Church in Chertsey on Saturday 19 October 2013. Peter met the team and showed the team around the building and in particular the coffee shop, which is called ‘The Hub’. RW showed the team the photos that she took of the building and CD agreed to draft notes of our visit, which will then be distributed to the rest of the team. RW will send the photos to CD for insertion in her report.

The team discussed in great detail how BD, CD and RW experienced the visit and what they thought of the coffee shop. BD, CD and RW were all in agreement that the culture of the coffee shop was different and there was a feeling of community outreach.

Visiting ‘The Hub’ it made the team think more about what ‘community’ means and what we intend to do about serving our community. PC pointed out that he did not feel that it would be appropriate for our church to be a ‘letting agency’ where we simply rent out the space we have and not engage with the community. BD suggested that a church lunch is arranged to engage with our congregation and talk about the redevelopment so as to gain further information and get a better understanding of what our congregation would like from the redevelopment. It is important that we have to ask why we do things and in doing something who do we glorify – our Lord or the people.

All – to discuss in more detail at next meeting

5. Next Steps: The following were suggested:

- We report back to the church on what we have done so far.
- We discuss the redevelopment over fellowship lunch.
- Prepare a document showing the congregation (and visitors) what happens at the church during the week.

- TB suggested that he compile a list of all the questions that were originally asked when the idea of redevelopment was put to the congregation.

6. **Next meeting:**

Agreed as 11th November @ Riana's – 7.30pm

PC – closed the meeting in prayer